



SBA Treasury New Group Funding Request Form

You are submitting this request for funding as a new SBA organization to the Appropriations Committee. Requests are granted on the basis of need and the availability of resources. Only signatories may submit requests for new group funding. If you are not satisfied with the decision recommended by the Appropriations Committee, you have the right to appeal that decision to the full BOG at its next regularly scheduled meeting.

This form should be returned to sbasupplemental@gmail.com or left in the Treasury Inbox in the SBA suite on the 4th floor.

Contact Information:

Signatory Name: _____ Title: _____
Organization Name: _____ Date Submitted: ___/___/___
Phone Number: _____ Email: _____
Signature: _____

Financial Information:

Total Amount Requested: _____

COP Approval:

Date of Organization's Recognition by the COP: ___/___/___
COP Liaison Signature: _____ Date: ___/___/___

Request

1. Please provide the following:

Date of Event: (if applicable) _____
Location of Event: (if applicable): _____
Estimated Attendees: (if applicable) _____

2. Please provide a general description of the purpose for which these funds are being requested:

3. What will be done if the funds are not appropriated?

4. **Please provide a specific breakdown of all costs. (Please use other pages if necessary)**